

EMPLOYEE BENEFITS ADVISORY COMMITTEE

April 5, 2012 3:00 p.m.

City Council Conference Room

7th floor, 20 E. Main St.

Agenda

Agenda Item #1: Approval of Previous Meeting Minutes

Approve the meeting minutes dated February 28, 2012.

Agenda Item #2: Draft Employee Benefits Advisory Committee Charter

Consistent with a citywide effort to formalize the structure for City advisory committees, the draft charter for EBAC is submitted for review and approval.

Agenda Item #3: Revisions to Appeals Process

Clarification of EBAC appeals process to exclude appeals by providers; requirement to direct appeals to an appeals email address; and review of 30 day appeal filing and response process.

Agenda Item #4: Appeals

Appeal #1: Request to Have Supplies Not Covered in Plan Document Covered

Member is requesting coverage for treatment that is not specifically covered in the plan document. Request was considered by EBAC at the February 28, 2012 meeting and was deferred pending receipt of medical review, which has now been received.